

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting of
November 16, 2016 7:30 p.m.
Held at Luau Coffee, 40W301 Route 64, Campton Hills, Illinois

A. Call to Order

President Berry called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:30 p.m. President Jack Berry, Trustees Steven Cartwright and Robert Knowlton were in attendance. Trustee Dave Phillips was excused because of other business commitments.

B. Pledge of Allegiance

President Berry led the group in the Pledge of Allegiance to the American Flag.

C. Welcome General Public and Guests

Mark Gordon, 4N605 Snowbird Court, Campton Hills, Il.

D. Public Comments

Mr. Gordon had no comments at this time.

E. Meetings

1. Campton Township Board Meeting

The Campton Township Board meeting - no report

2. Village of Campton Hills Board Meeting

The Village of Campton Hills Board meeting - no report

F. Review and Approval of the Minutes of the September 21st, 2016 Meeting

Minutes of the September 21st, 2016 regular meeting were presented. President Berry noted two items that need clarification. Trustee Knowlton made a motion to approve the minutes as amended, seconded by President Berry. A vote was taken and the motion passed unanimously.

G. Review and Acceptance of Reports

1. Treasurer's Report

i. Report of Current Balances

Checking Acct. Beginning Balance:	\$ 425.84
1 Debit: #1041 Intersites	\$ -158.87
Ending Balance 10/31/16:	\$ 266.97

Money Market Beginning Balance:	\$ 11,685.98
2 Credits: monthly interest:	\$.98

0 Debits:	\$.00
Ending Balance 10/31/16:	\$ 11,687.49

Trustee Cartwright presented the Treasurer's report.

Trustee Knowlton made a motion to approve the Treasurer's Report, seconded by President Berry. A vote was taken and the motion passed unanimously.

ii. Presentation of Outstanding Bills

We discussed the MailChimp invoice for \$30.00 for Email push for CTSEDD. We discussed the CNA Surety invoice for \$100.00 for annual surety insurance. We also reviewed the invoice for the CTSWDD P.O. rental.

iii. Vote to Pay Outstanding Bills

Trustee Cartwright made a motion to approve payment to reimburse Trustee Knowlton for his payment of the \$30.00 MailChimp invoice. The motion was seconded by President Berry.

A roll call vote was taken: Trustee Knowlton – Y, President Berry – Y, Trustee Cartwright – Y. Motion passed.

Trustee Cartwright made a motion to formally approve payment to CAN Surety for \$100.00 for surety bond covering 11/2016 through 11/2017. The motion was seconded by President Berry.

A roll call vote was taken: Trustee Knowlton – Y, President Berry – Y and Trustee Cartwright – Y. Motion passed.

Trustee Cartwright made a motion to approve payment to reimburse President Berry for his payment of the CTSWDD P.O. Box rental of \$52.00. The motion was seconded by Trustee Knowlton.

A roll call vote was taken: Trustee Knowlton – Y, President Berry – Y, Trustee Cartwright – Y. Motion passed.

Trustee Cartwright made a motion to increase the transfer from the Money Market account to the checking account from \$500.00 to \$1,000.00 as requested in an Email from Trustee Phillips. The motion was seconded by Trustee Knowlton.

A roll call vote was taken: Trustee Knowlton – Y, President Berry – Y, Trustee Cartwright – Y. Motion passed.

2. Monthly Reports - Waste Management Data

i. Tonnage Report

Trash, Recycling and Yard Waste volume were reviewed for September and October 2016 with total Lbs. /Customer of 276.08 for September and 281.96 for October which were higher than the comparable months in 2015. The main driver for the change was recycling was higher in September 2016 than 2015 and October 2016 yard waste was higher than in 2015.

ii. Missed Pick-Up, Complaints and Unresolved Report

WM reported there were 7 issues reported for September 2016 and 6 issues reported for October 2016, none of which need further follow-up by CTSWDD or WM. We did discuss one issue in October 2016 related to a location on contaminated recycling. We agreed to monitor future reports to see if it is an ongoing problem.

3. Residents' Queries

There was one residents' query to CTSWDD in both September and October.

The Village of Campton Hills forwarded a query from ReCollect to President Berry. President Berry is trying to follow up with them. His preliminary information is that they are a service provider.

H. CTSWDD Web Site Maintenance and Push Notification

1. CTSWDD Web Site Maintenance and Push Notification

We discussed the analytical data that Trustee Knowlton provided for September, October and month to date November. Trustee Knowlton proved us with the password so that we can log on and review the data.

We discussed using Facebook as another method to interface with our constituents. We agreed to setup an action item to establishing a Facebook page for CTSWDD. Trustee Knowlton will lead this effort.

We discussed paying the Annual Mail Chimp fee versus the per-use fee we are currently paying.

President Berry made a motion to fund paying an annual Mail Chimp fee for our push messages. The motion was seconded by Trustee Knowlton.

A roll call vote was taken: Trustee Knowlton – Y, President Berry – Y, Trustee Cartwright – Y. The motion passed.

I. Old Business

We discussed the open board position which resulted from the end of Mark Gordon's term. We do not have any candidates at this time.

We reviewed the Action item lists and closed one item, updated due dates where appropriate and added two new items.

J. New Business

1. President Berry made a motion to not have the December meeting. The motion was seconded by Trustee Cartwright. A vote was taken and the motion was approved.
2. We discussed the required meeting notices for 2017 meetings. Trustee Knowlton will research if a newspaper notice is required or if we post on our Web Site and at the Township Community Center and Luau Coffee (our meeting site) meet the public notice requirements. We added an action item to track this.

K. Adjournment

At 8:15 p.m. Trustee Cartwright made a motion to adjourn the meeting, seconded by President Berry, motion carried on a voice vote.