**Campton Township Solid Waste Disposal District (CTSWDD)**

**Meeting Minutes for the regular meeting of November 16th, 2022 – 7:30 p.m.**

**Held at Village of Lily Lake Conference Room**

**43W870 Empire Road, Lilly Lake, IL 60175**

**A. Call to Order**

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:30 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright, Tim Hansen and Bill Miller were in attendance. Bryan Kerwin was unable to attend due to an illness.

**B. Pledge of Allegiance**

Larry led the Board in the Pledge of Allegiance to the American Flag.

**C. Public Comments**

 Randy Lawrence, 40W259 Ancient Oak Ct. a volunteer attended the meeting.

**D. Liaison Meetings / Resident Inquiries**

**1. Village of Campton Hills Board Meeting**

Steven did not attend the Village meeting. There was not anything on the agenda that related to the waste district. We did not have any resident inquiries from the Village.

**2. Campton Township Board Meeting**

Larry attendedthe Townshipmeeting in October and November. He told them we were working on the 2023 CTSWDD Budget and 2023 meeting schedule and would present them to the Board at the December meeting. He noted that LRS would service the two yd. dumpster at Headwaters the first week of December when the horse trail is closed. Open Spaces will store the dumpster for the winter. We did not have any resident inquiries from the Township.

 We did not have any resident inquiries directly to any Board members.

**E. Secretary Report**

1. **Vote to Approve** October 19, 2022 Meeting Minutes

Motion to approve October 19th minutes as amended was made by Larry and second by Bill. A voice vote was taken, and the motion passed.

**F. Treasurer’s Report**

 **1.** Tim Hansenpresented the Treasurer’s reports for October 31, 2022. CTSWDD account balance at October 31th was $16,927.58. Tim noted that the Franchise Fee from LRS for $743.86 was received.

**2.** **Vote to Accept – Report of Current Balances and Outstanding Bills**

 A motion to accept the treasurer’s reports was made by Steve and was seconded by Bill. A voice vote was taken and the motion passed.

**3. Vote to Approve – Payment of Outstanding Balances**

The Board discussed the bill for the P.O. Box rental. It was decided that we would rent it for

another six months while we studied the need for it and to allow time for changing the

 mailing address as required.

Steve made a motion to pay for six months of P.O. Box rental for six months with the amount not to exceed $60.00. The motion was seconded by Bill. A roll call vote was taken and the motion passed.

 **G. Monthly Reports - LRS Data**

 **1**. **Tonnage Report -** Reports were reviewed for October 2022.

**2. Missed Pickup, Complaints –** There were no missed pickup calls in October. There were two residents tagged for no stickers on items requiring stickers and a third residence for carpet rolls that were too long. There was one complaint related to billing.

**H. Web Site Statistics, Maintenance, Push Notifications.**

We reviewed the Wix statistics for the last 30 days. There were 144 site sessions during this time frame with 120 unique visitors and 109 of them were new visitors.

**I.** **Old Business**

 1. Website Terms of service, privacy policy, cookies and ADA – We discussed these items and various requirements. Steve made a motion to table the discussion until our January board meeting. It was seconded by Tim. A voice vote was taken and the motion passed.

 Larry noted there would be a push notification from LRS related to the Thanksgiving Holiday service, end of Organic pickup in December and the Kane county leaf burning band.

 2. **Vote to approve 2023 Budget**. The Board reviewed the proposed 2023 Budget. Steve made a motion to approve the 2023 Budget as amended. The motion was seconded by Bill. A roll call vote was taken and the motion passed.

 3. **Vote to Approve** 2023 Meeting Schedule. The Board reviewed the proposed 2023 meeting schedule. Bill made a motion to approve the 2023 meeting schedule. The motion seconded by Steve. A voice vote was taken and the motion passed.

 4. **Vote to Approve** Franchise Fee rate effective April 1 2023. The board reviewed our current franchise fee of $.05 per customer, per month. Steve made a motion to increase the franchise fee to $.06 as of April 1, 2023 per customer, per month to help offset the higher 2023 budget and to approve the President to notify LRS of the increased franchise fee as required by our contract. The motion was seconded by Bill. A roll call vote was taken and the motion passed.

 5. Review Action Items - Steve presented the current Action item list, Standing Action Item list, Contact list, Volunteer list, potential board member list, and listing of 20/30 yard roll offs used per our contract. He will update the lists as noted during the meeting.

**J. New Business**

1. Semi-annual review of closed meeting minutes. It was noted that we have not had any closed meetings that needed to be reviewed.

 2. Preview of January New Business

 i. Verify posting of 2023 Monthly Meeting Schedule

 ii. Verify receipt of semi-annual customer list from LRS

 iii. Verify receipt of Certificate of Insurance from LRS2023 Monthly Meeting

 iv. Annual Board review of By-laws

 v. Kane County Statement of Economic Interest

 vi. Recognition of service awards

**L. Adjournment**

 At 9:37 p.m. Larry made a motion to adjourn the meeting, seconded by Tim. The motion carried on a voice vote.