**Campton Township Solid Waste Disposal District (CTSWDD)**

**Meeting Minutes for the regular meeting on March 15 15th, 2023 – 7:30 p.m.**

**Held at Village of Lily Lake Conference Room**

**43W870 Empire Road, Lilly Lake, IL 60175**

**A. Call to Order**

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:30 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright, Tim Hansen, Bryan Kerwin and Bill Miller were in attendance. Randy Lawrence a volunteer attended the meeting.

**B. Pledge of Allegiance**

Larry led the Board in the Pledge of Allegiance to the American Flag.

**C. Public Comments**

No public comments were made.

**D. Secretary Report**

**1. Vote to Approve** – February 15th , 2023 Meeting Minutes. The Board reviewed the February meeting minutes. A motion to approve the February 15 minutes as amended was made by Bryan and seconded by Tim. A voice vote was taken and the motion passed.

**2.** Review of Action Items. Steve reviewed the standing action items Tab and the Action items tab for the next CTSWDD contract. He will update the tabs to reflect the updates from the other board members.

**E. Treasurer Report**

**1**. Report of Current Balances. Tim presented the Treasure’s report for February 28, 2023. CTSWDD account balances at February 28th were $2,385.35 in our checking account, $5,796.99 in our money market account and $10,000 in CDs. for a total balance of $18,182.34. The two $5,000.00 CDs are for 13 months with a stated interest rate of 4.27% and mature on March 21, 2024.

**2. Vote to Accept – Report of Current Balances.**

A motion to accept the treasurer’s report was made by Steven and was seconded by Bill. A voice vote was taken and the motion passed.

**3. Vote to Approve – Payment of Outstanding Bills.**

**a.** Steven made a motion to approve payment of MS Office using our CTSWDD debit card up to $50.00 per month during 2023. The motion was seconded by Bill. A roll call vote was taken and the motion passed by a unanimous vote.

**b.** Steve made a motion to approve the renewal f our Wix license up to $350.00. The motion was seconded by Bryan. A roll call vote was taken and the motion passed by a unanimous vote.

**F. LRS Solid Waste Reports**

Tonnage Report -Reports for February 2023 were reviewed. The board discussed the tonnage data and graphs.

Missed Pickup, Complaints –There were four missed pickup call reported in February. There were two residents tagged in February. There was one complaint in February regarding a scheduled construction debris pickup. It was not picked up since it was not properly bundled. LRS communicated with the customer to properly bundle, order dumpster or get an estimate for a special pickup.

The board discussed the new 90 day past due report. Larry has asked LRS to provide additional information starting with the original past due list and status of each residence, and which residences are new to the current list.

**G. Liaison Meetings / Resident Inquiries**

**1. Village of Campton Hills Board Meeting**

Steven did not attend the February meetings.

**2. Campton Township Board Meeting**

**a.** Larry attendedthe Townshipmeeting in March. He updated them on the LRS email which showed the 2023 yard waste season (April 1 – December 15) and the option for the season subscription service, that the LRS rates will increase on April 1st per the contract and the new rate is $0.30 more per month than in 2018.

**b.** He also noted that Open spaces used 5 roll off dumpsters in March at Gray Willows, this leaves only 8 roll off dumpsters for the balance of the contract and any additional dumpsters will have to be paid for by the user.

**3. Resident Inquiries**

There was a residential inquire in March about the Highway District brush pickup related to the storm.

**H. Web Site Statistics, Maintenance, Push Notifications.**

Tim reviewed the last 30 days of Wix website data. The site had 159 visits and 148 were unique visits.

**I.** **Old Business**

**1.** Website Terms of service, privacy policy, cookies and ADA – We discussed the terms of service notice for our website and decided that a shorter version makes sense since we do not do e-commerce on the site. We will also look at a shorter version of a privacy policy for our site.

**2.** Interest on bank accounts, bank statement email – As noted in the Treasure’s report we purchased two CDs in February to improve the interest rate on the funds we will not need until 2024/2025. Tim and Bill will go to Inland back to add Bill as a signer on the bank accounts and Tim on the CDs.

**3.** Facebook account, social media. Nothing new to add.

**4.** Annual Board review of By-Laws – Tabled until next month

**J. New Business**

**1.** Receipt of Q4 franchise fee from LRS – We received the LRS franchise fee and it was deposited in our bank account in February.

**2.** Annual Board review of Trustee term expiration dated. The board review when the current board members terms expire.

**3.** Board review of Solid Waste Agreement – Larry reminded the new board members that our current contract with LRS can be accessed on our web site.

**4.** LRS notice of annual rate increase / franchise fee increase – LRS sent out an email blast to the Township residence on March 2, 2023. It provided information on the yard waste season, the April 1, 2023 new rates and the $0.01 per month Franchise Fee increase.

**5.** Draft annual report – Larry updated the board on the annual report for the Township Board.

**6.** Preview of April new business

**i.** Annual review, Kane County Statement of Economic Interest

**ii.** Annual Review, LRS Performance Bond

**K. Adjournment**

At 9:58 p.m. Bill made a motion to adjourn the meeting, seconded by Bryan. The motion carried on a voice vote.