

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting of January 19th, 2022 – 7:30 p.m.
Online Virtual Teams Meeting

A. Call to Order

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:36 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright, Tim Hansen and Joe Drago were in attendance. Meeting is being recorded. Larry led the Board in the Pledge of Allegiance to the American Flag.

B. Welcome General Public and Guests

No public

C. Meetings

1. Village of Campton Hills Board Meeting

Joe attended the meeting. There was a comment about the Village having an LRS trash cart but not a recycling cart. Joe will research further, not sure where they got the trash cart since they are in a commercial building that utilizes a dumpster.

2. Campton Township Board Meeting

Larry was able to attend the virtual township meeting. He followed up with them on their request at last month's meeting for Financial Statements, when he presented the 2022 CTSWDD budget. He told them that the District would provide them with CTSWDD Financial Report as of 12/31/2021 at their February meeting after the District approved them at our January meeting.

D. Review and Approval of the Minutes of the November 2021 Meeting

Motion to approve November 17th minutes made by Joe and second by Tim. A roll call vote was taken, and the motion passed unanimously.

E. Review and Acceptance of Reports.

1. Treasurer's Report

Joe Drago presented the Treasurer's reports for November 30th and December 31st 2021. CTSWDD account balance at November 30th was \$16,379.55 and was \$16,380.13 on December 31st. We reviewed the income and expenses for the total year of 2021 and the District's Comparative Statement of Operations and Statement of Financial Position. A motion to approve treasurer's reports and Financial Statements was made by Steve and was seconded by Tim. A roll call vote was taken, and the motion passed unanimously.

2. Presentation of Outstanding Bills

Joe noted that there were no outstanding bills to present.

F. Monthly Reports - LRS Data

- 1. Tonnage Report** - Reports were reviewed for November and December 2021. We also reviewed the 2017 – 2021 Waste Statistics which covered the Trash, Recycling, Organics and Combined tonnage for each year. It also includes Diversion %, Average Active Customers and Average Pounds per Customer per month.
- 2. Missed Pickup, Complaints** – There were four missed pickup calls in November and 5 missed pickup calls in December. There was one complaint in December. We discussed Larry's talk with LRS about the District being advised when LRS utilizes a replacement driver when the regular driver was absent.

G. Resident Inquiries

- 1. Village of Campton Hills** – no inquiries
- 2. Campton Township** – no inquiries

H. District Technology Services

Tim reviewed the password resets for Steve and Joe. We had a discussion on options and how Microsoft team's software operates. He will look into several open questions on recording meetings and how guests get access to the meetings.

I. Old Business

- 1. Board Insurance** – Joe has heard back from the Broker he talked to about this insurance. They located a company that could provide the insurance. They will send him a profile form to be completed. The Board authorized Joe to complete the form for the District.
- 2. New website content / architecture.** Larry updated the board on the work he has done on the new Wix website for the District. Larry will work with Tim to activate the new District Website utilizing Wix in late January or early February.

J. New Business

- 1. Annual review of LRS Certificates of Insurance.** We received the 2022 Insurance Certificates from LRS. We forwarded the Township certificate to them.
- 2. Semi-annual review of LRS customer list.** Larry noted that the LRS customer list in the monthly report was updated in December 2021.
- 3. Annual review of District By-Laws.** Larry asked that we review the current District By-Laws he distributed to us, so we can review at next month's meeting.
- 4. Annual filing of Kane County Statement of Economic Interest.** Larry informed us that he had received the request from Kane County for a list of current Board members and that he had updated the report and returned it to the county. Board members will receive the required form in March for filing.

5. Vote to Approve February 2022 Monthly Meeting location. We discussed meeting in person in February and decided to have a Remote Meeting in February and to review this monthly.

6. Larry noted that he would added a new section to the agenda which will give us a look at routine annual items that we will discuss at the following month's Board meeting.

K. Adjournment

At 9:00 p.m. Joe made a motion to adjourn the meeting, seconded by Tim, motion carried on a roll call vote – All in Favor.