

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the special meeting of December 12th, 2019 – 7:30 p.m.
Held at Luau Coffee, 40W450 Route 64, Suite A, Campton Hills, Illinois

A. Call to Order

Steven Cartwright called this special meeting of the Campton Township Solid Waste Disposal District to order at 7:30 p.m. Trustees Larry Gallagher and Joe Dragoo were in attendance. Tim Hansen was unable to attend due to weather conditions in New Jersey.

B. Pledge of Allegiance

Steve Cartwright led the group in the Pledge of Allegiance to the American Flag.

C. Welcome General Public and Guests

Mark Gordon: 4N605 Snowbird Court, Campton Hills, Il.
Katie Neary, Lakeshore Recycling Systems
Vaughn Kuerschner, Waste Management

D. Public Comments

No comments from Mark Gordon - Various comments during the meeting.
Vaughn Kuerschner express his appreciation for the number of years that CTSWDD and WM worked together to provide solid waste services to the township.
Katie Neary said that Lakeshore Recycling Systems looked forward to building a long term relationship with CTSWDD and starting the transition to service the districts solid waste disposal requirements.

E. Meetings

1. Campton Township Board Meeting – Steve was present and gave them an update of the progress on the RFP covering the April 1, 2020 to March 31, 2025. He informed them that CTSWDD had selected one of the Lakeshore Recycling Systems companies as our first choice to negotiate an agreement with and we were in the process of doing that. He noted that the major open item is HHW and if we should provide that service and if so how that would be provided.

2. Village of Campton Hills Board Meeting - No Trustees were in attendance

F. Review and Approval of the Minutes of the November 20th 2019 Meeting.

1. Minutes of the November 20th, 2019 regular meeting were not available since Tim was snowed in in New Jersey.

G. Review and Acceptance of Reports.

1. Treasurer's Report

a. Report of Current Balances

Checking Acct. Beginning Balance:	\$ 1,684.85
Payment to US Postal Service (P.O. Box Rental)	\$ - 64.00

Ending Balance 11/30/19:	\$ 1,620.85
Money Market Beginning Balance:	\$ 14,551.79
November interest	\$ 2.31
Ending Balance 11/30/19:	\$ 14,554.10

Joe Dragoo presented the Treasurer's report. Steve Cartwright made a motion to approve the treasurer's report. Motion seconded by Larry Gallagher. A vote was taken and the motion passed unanimously.

b. Presentation of Outstanding Bills

i. Steve presented an invoice from Walter Willis for Residential Hauling Contract Procurement Assistance for a total of \$1,725.00

c. Vote to Pay Outstanding Bills

i. Steven Cartwright made a motion to pay Walter Willis's invoice for \$1,725.00 for professional services; the motion was seconded by Larry Gallagher. A roll call vote was taken Joe, Steve and Larry were all in favor. Motion Passed.

2. Monthly Reports - Waste Management Data

a. Tonnage Report - Total tonnage of 808.9 for the month of November 2019 was noticeably higher than the 727.3 tons in October 2019 and 693.9 tons in November of 2018. The increase was in both Yard Waste and Trash. Vaughn noted that they saw an increase in November across all of the area and thought that it might have been caused by the early snow and cold weather in October.

b. Missed Pick-Up, Complaints and Unresolved Report (4800+ active customers)

8 complaints and 10 missed pickups. We discussed the sorting of recycled material with Vaughn - No further follow up needed

3. Residents' Queries

i. One complaint noted about cardboard boxes not picked up that were outside the recycle cart.

H. CTSWDD Web Site Maintenance and Push Notification

1. Tim is working with Intersites on the administrative changes required by the GoDaddy changes.

2. Based on Steven Cartwright's discussion with Tim, he is open to help from Joe and/or Larry with updating the Website to reflect the changes required by the new agreement.

I. Old Business

1. Update on current status of RFP.

Larry noted that we covered that with the update to the township board review.

2. Update on current status of 2020 – 2025 agreement.

Larry noted that he had forwarded the December 17th version of the agreement to all board members. Steve and Joe had no changes to the agreement.

3. Review and approval of the 2020 – 2025 agreement.

Steven Cartwright presented a proposed resolution to sign the agreement.

Resolution

The Campton Township Solid Waste Disposal District Board has Requested Proposals for the collection, transportation, recycling and disposal of solid waste for a five year term starting April 1, 2020 and ending on March 31, 2025. The Board has evaluated the recommendation of the evaluation committee based on the Request For Proposals received and has determined that the Lakeshore Recycling Systems, LLC, d.b.a. Dekalb County Recycling Systems, LLC has provided the proposal that best meets the expertise, experience, technical and financial qualifications established by the evaluation criteria. The proposal is for an exclusive franchise agreement with one responsible, reliable and cost-efficient solid waste service provider to service the single family residential households within the District.

Therefore Joe Drago made a motion to have the Board President, Steven Cartwright execute the agreement on behalf of the Campton Township Solid Waste Disposal District and to have the Board Secretary, Tim Hansen Attest to the President's signature. The motion was seconded by Larry Gallagher.

A roll call vote was held: Steven Cartwright – yes, Joe Drago – yes, Lawrence Gallagher – yes, Tim Hansen – absent, the motion was passed this 18th day of December 2019.

J. New Business

1. 2020 Budget Proposal

The Board discussed the proposed 2020 budget and made several changes. A motion was made to approve the proposed 2020 budget with the noted changes. The motion was seconded by Larry Gallagher. A voice vote was held and the motion carried. Joe will make the changes and provide Steven Cartwright with an updated budget so that he can present it to the Campton Township Board at their January meeting.

2. CTSWDD Letterhead

Steven presented the letterhead for CTSWDD based on the Townships letterhead.

3. Other New Business

a. We discussed the need for a Public Forum and agreed that we should have one to answer questions about the new agreement with LSR. We agreed that the best date would be February 1st. 2020 starting at 9:00 am.

b. We discussed the fact that Kane County is studying alternative ways to fund the current Kane County recycling program and that it could have an impact on CTSWDD.

4. Discuss Open Board Position

We discussed the need to fill the open board position.

K. Adjournment

At 8:30 p.m. Joe made a motion to adjourn the meeting, seconded by Larry , motion carried on a roll call vote – All in Favor.