**Campton Township Solid Waste Disposal District (CTSWDD)**

**Meeting Minutes for the regular meeting of August 17th, 2022 – 7:30 p.m.**

**Held at Village of Lily Lake Conference Room**

**43W870 Empire Road, Lilly Lake, IL 60175**

**A. Call to Order**

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:30 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright and Tim Hansen were in attendance. Larry led the Board in the Pledge of Allegiance to the American Flag.

**C. Welcome General Public and Guests**

We had two members of the public attend the meeting that were interested in our open trustee positions. They were:

Randy Lawrence, 40W259 Ancient Oak Ct.

Bryan Kerwin, 41W544 Empire Road

Larry welcomed them to the meeting and gave a brief history of the board.

**D. Meetings**

**1. Village of Campton Hills Board Meeting**

Larry talked with the Mayor of the Village**.** The Village is talking with themanagers of the office complex to determine if they want to pay the commercial waste hauler to provide recycling service to the complex. The Mayor also expressed that he would like to see the LRS transfer station.

**2. Campton Township Board Meeting**

Larry attended the township meeting. LRS has agreed to pay the Township for the damages caused when they picking up the dumpster at the Silver Glen site. The damage was a broken power pole and power lines torn from the house at the meter box.

The Township Board requested that we have LRS site a two cubic yard dumpster at the Headwaters site for horse manure. LRS has provided this dumpster.

**E. Review and Approval of the Minutes of the April 20, 2022 Meeting**

Motion to approve June 15th minutes was made by Larry and second by Tim. A vote was taken, and the motion passed unanimously.

**F. Review and Acceptance of Reports.**

**1. Treasurer’s Report**

Steve Cartwright presented the Treasurer’s reports for July 31, 2022. CTSWDD account balance at July 31 was $17,939.29.

**2.** **Vote to Approve – Report of Current Balances.**

A motion to approve the treasurer’s reports was made by Larry and was seconded by Tim. A vote was taken and the motion passed unanimously.

**3. Vote to Approve – Payment of Outstanding Balances**

We discussed reimbursing Tim for the expenses he incurred on behave of the District for Microsoft Office 360 and Teams while our Debit card was not accepted. A motion was made by Larry to approve paying Tim $349.91 and seconded by Steve. A vote was taken and the motion passed unanimously.

We also discussed that we owe Larry for cost he incurred to get a second post office box key. Steve made a motion to approve paying Larry $14.00 and seconded by Tim. A vote was taken and the motion passed unanimously.

Tim has the new CTSWDD Debit Card and will update our Microsoft account and Facebook account to reflect the new information. Note the address for the card is the Townhall road address.

**4. Receipt of Q2 2022 Franchise Fee**

Franchise Fee was received in the amount of $746.66 and was deposited in the bank in August.

**G. Monthly Reports - LRS Data**

**1**. **Tonnage Report -** Reports were reviewed for June and July 2022.

**2. Missed Pickup, Complaints –** There were no missed pickup calls in June. There were two Tagged residents which had items not stickered. There was one compliment and three billing complaints.

There were nine missed pickup call in July, the supervisor was out with Covid so unable to review tapes to see if the carts were out when the trucks went by to pick up or if they were true misses. There were four residents tagged. One complaint about E-Waste pickup.

**H. Resident Inquiries**

**1. Village of Campton Hills –** Larry had one call from Joe/Village. It was a Village resident who lives in Plato Township. Larry worked with LRS to resolve the resident’s problem on where to place his carts.

**2. Campton Township –** no inquiries

**3.** Larry had two Website inquiries from new residents. He directed them to LRS to setup new services.

**I. District Technology Services**

Larry noted that he is seeing an increase in CTSWDD Facebook usage.

Tim noted he did not get a chance to review our website statistics.

Tim said he was about 90% complete on the service, privacy policy and cookies notices for the website.

**J.** **Old Business**

1. Vote to Approve Board Insurance – We reviewed and discussed the proposals for Property and Casualty Insurance from Railsidecitrus insurance agency. Steve made a motion to purchase the option two level of insurance from Railsidecitrus insurance agency. The motion was seconded by Tim and a roll call vote was taken and the motion passed unanimously. Larry will work with them to get this setup to start on September 1, 2022.

2. Website Terms of service, privacy policy, cookies – Tim said he is about 90% complete.

3. Election of Officers - We discussed and Larry made a motion to Table until next month’s meeting. The motion was seconded by Steve. A voice vote was taken and the motion passed unanimously.

4. Trustee assignments for 2022 – 2023 – We discussed and Larry made a motion to Table until next month’s meeting. The motion was seconded by Steve. A voice vote was taken and the motion passed unanimously.

5. Review Action Items List – Steve presented the current Action item list and will update per our discussions.

**K. New Business**

1. Receipt of LRS semi-annual customer list. The list was updated as of June 2022.

2. Open Meeting Act annual training – this training requirement is coming up.

3. Freedom of Information Act annual training – Steve is our FOIA officer and is up to date on training required.

4. Preview of September New Business

i. Receipt of LRS quarterly Franchise Fee

ii. Discussion of Franchise Fee rate

**L. Adjournment**

At 8:51 p.m. Tim made a motion to adjourn the meeting, seconded by Steve, motion carried on a roll call vote – All were in Favor.