**Campton Township Solid Waste Disposal District (CTSWDD)**

**Meeting Minutes for the regular meeting of March 16th, 2022 – 7:30 p.m.**

**Held at Village of Lily Lake Conference Room**

**43W870 Empire Road, Lilly Lake, IL 60175**

**A. Call to Order**

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:34 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright, Tim Hansen and Joe Dragoo were in attendance. Larry led the Board in the Pledge of Allegiance to the American Flag.

**B. Welcome General Public and Guests**

 No public

**C. Meetings**

**1. Village of Campton Hills Board Meeting**

Joe was not able to attend the meeting. We still have an open item with the Village related to the trash cart they have and if they want a recycling cart. Joe will follow up with the Village. Larry talked with LRS and Open Spaces and was not able to determine where the trash can came from.

**2. Campton Township Board Meeting**

Larry attended the township meeting. He reminded them that the billing for LRS services would increase for the quarterly billing starting April 1st by 3.5% per our contract. Yard waste collection will start April 1st. He advised them that we now have a telephone number where residences can call CTSWDD. The Township Board did not have any questions for us.

**D. Review and Approval of the Minutes of the February 16 2022 Meeting**

 Motion to approve February 16th minutes was made by Joe and second by Tim. A roll call vote was taken, and the motion passed unanimously.

**E. Review and Acceptance of Reports.**

**1. Treasurer’s Report**

Joe Dragoo presented the Treasurer’s reports for February 28, 2022. CTSWDD account balance at February 28 was $17,124.12. A motion to approve treasurer’s reports was made by Steve and was seconded by Larry. A roll call vote was taken, and the motion passed unanimously.

**2. Presentation of Outstanding Bills**

Joe will follow up with Intersites to understand their two bills.

 **F. Monthly Reports - LRS Data**

 **1**. **Tonnage Report -** Reports were reviewed for February 2022.

**2. Missed Pickup, Complaints –** There were three missed pickup calls in February and when the route tapes we reviewed it was noted that the carts were not at the roadway for pickup when LRS was making its pickups. They did service the carts the next day. There was one complaint in February. LRS drivers did not tag any carts in February.

**G. Resident Inquiries**

 **1. Village of Campton Hills –** no inquiries

 **2. Campton Township –** no inquiries

 **3.** Larry had one inquire by a new homeowner on how to start LRS service.

**H. District Technology Services**

Tim noted that he was able to activate the new WIX based website so that when people search for CTSWDD they will connect to the new WIX website versus the old Word Press website.

 Tim will provide Larry with sample privacy statements that can be added to our WIX website.

 Larry will notify Eric at Intersites that we will no longer need Word Press website support.

1. **Old Business**

 1. Board Insurance – Joe presented the additional information that he received from Bliss McKnight, Inc. Joe will get clarification on several items for our next meeting and a revised quote. Steve made a motion to table approval of the Board Insurance until next month’s meeting. It was seconded by Joe. A roll call vote was taken, the motion passed unanimously.

 2. New WIX website has been activated. Larry noted that there are several pages that are still being worked on.

 3. Annual review of CTSWDD By-Laws. We discussed several items related to our By-Laws and Larry noted that he would prepare a draft with the recommendation from our Lawyer. Larry made a motion to table approval to next month’s meeting. The motion was seconded by Joe. A roll call vote was taken, the motion passed unanimously.

**J. New Business**

 1. Annual review of Solid Waste Agreement. Larry did not think there were any major items to address at this time.

 2. Larry notified the Township Board about the annual LRS rate increase which takes affect with the April 1, 2022 billing. It reflects the 3.5% increase in the contract.

 3. We discussed changing our Franchise Fee to reflect higher costs and adding required insurance. Larry and Steve will prepare an analysis reflecting our past cost and projected cost for our next meeting. Steve made a motion to table a vote on Franchise Fee change. The motion was seconded by Joe. A roll call vote was taken, the motion passed unanimously.

 4. Preview of April New Business items.

 1. Larry noted that the annual Economic Interest Statement should be distributed in April.

 2. Steve passed out our action item list, Contact list and action items list for next contract and asked the Board Member to review and provide any updates for our next meeting.

 3. LRS Performance Bond

 4. We discussed meeting in person in April at the Lilly Lake office. Tim made a motion to have our April meeting at the Lilly Lake Office in person, subject to Covid safety recommendation at the time Larry has to post the meeting agenda. The motion was seconded by Joe. A roll call vote was taken and the motion was passed unanimously.

**K. Adjournment**

At 9:05 p.m. Joe made a motion to adjourn the meeting, seconded by Tim, motion carried on a roll call vote – All in Favor.