

**Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting of June 19th , 2019 – 7:30 p.m.
Held at Luau Coffee, 40W450 Route 64, Suite A, Campton Hills, Illinois**

A. Call to Order

Lawrence Gallagher called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:25 p.m. Trustees Robert Knowlton, Joe Dragoo were in attendance. Tim Hansen and Steven Cartwright were unable to attend.

B. Pledge of Allegiance

Larry Gallagher led the group in the Pledge of Allegiance to the American Flag.

C. Welcome General Public and Guests

Mark Gordon: 4N605 Snowbird Court, Campton Hills; Il.
Walter Willis : Consulting Service.

D. Public Comments

No Comments from Mark Gordon - Various comments during the meeting.
Walter Willis - Walter introduced himself, experience, history with CTSWDD etc... Also explained is consulting proposal and what would take place through the RFP and awarding of the contract.

E. Meetings

1. **Campton Township Board Meeting –**

2. **Village of Campton Hills Board Meeting**

F. Review and Approval of the Minutes of the May 15th, 2019 Meeting.

1. Minutes of the May 15th, 2019 regular meeting were not presented. Tabled until July Meeting.

G. Review and Acceptance of Reports.

1. Treasurer's Report

i. Report of Current Balances

Checking Acct. Beginning Balance:	\$ 188.92
Current Month Activity	\$ 0.00

Ending Balance 05/31/19:	\$ 188.92
Money Market Beginning Balance:	\$ 9027.90
1 Credits: monthly interest:	\$ 1.53
Waste Management Franchise Fee	\$ 9510.00
Ending Balance 04/30/18:	\$ 18539.35

Joe Dragoo presented the Treasurer's report. Rob Knowlton made a motion to approve the treasurer's report. Motion seconded by Larry Gallagher . A vote was taken and the motion passed unanimously.

ii. Presentation of Outstanding Bills

a. None -

iii. Vote to Pay Outstanding Bills

2. Monthly Reports - Waste Management Data

i. Tonnage Report

- May 2019 tonnage was slightly up from April 2019 and up from May of 2018

ii. Missed Pick-Up, Complaints and Unresolved Report (4800+ active customers)

a. 26 complaints - No further follow up needed

3. Residents' Queries

a. None

H. CTSWDD Web Site Maintenance and Push Notification

I. May Notifications

1. Notification for open Trustee position went out

II. CTSWDD Planned Web Site Maintenance and Push Notification

1. Vaughn to provide us with literature to post pertaining to the tagging program of contaminated recycling carts.

- I. Old Business**
 - a. Update on CTSWDD Debit card
 - b. Update on Email service for Board

- J. New Business**
 - a. Review of RFP & Draft Contract
 - b. Open Board Position
 - c. Franchise fee collection from WM was issued to CTSWDD in the amount of \$9,510.00
 - d. Joe Drago made a motion to go to a formal RFP to include both 5 and 10 year terms. Seconded by Rob Knowlton. All were in favor.
 - e. Joe Drago made a motion to contract Walter Willis as proposed to assist CTSWDD in RFP and contract award process. Seconded by Rob Knowlton. All were in favor.
 - f. Joe Drago made a motion to establish a sub committee of two people to keep the RFP process on schedule (previously handled by Jack Berry and Dave Phillips). Seconded by Rob Knowlton. All were in favor.

K. Adjournment

At 8:45 p.m. Joe made a motion to adjourn the meeting, seconded by Larry, motion carried on a voice vote – All in Favor.