**Campton Township Solid Waste Disposal District (CTSWDD)**

**Meeting Minutes for the regular meeting on February 15th, 2023 – 7:30 p.m.**

**Held at Village of Lily Lake Conference Room**

**43W870 Empire Road, Lilly Lake, IL 60175**

**A. Call to Order**

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:29 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright, Bryan Kerwin and Bill Miller were in attendance. Tim Hansen was unable to attend since he was out of town on business. Randy Lawrence a CTSWDD volunteer was unable to attend the meeting.

**B. Pledge of Allegiance**

Larry led the Board in the Pledge of Allegiance to the American Flag.

**C. Public Comments**

 No public comments.

**D. Secretary Report**

 **1. Vote to Approve** – January 18, 2023 Meeting Minutes. The Board reviewed the January meeting minutes. A motion to approve the January 15 minutes was made by Bryan and seconded by Bill. A voice vote was taken and the motion passed.

 **2.** Review of Action Items. Tabled until next month.

**E. Treasurer Report**

 **1**. Report of Current Balances. Steven presented the Treasure’s report for January 31, 2023. CTSWDD account balances at January 31 were $1,693.11 in our checking account and $15,796.49 in our money market account for a total balance of $17,489.60.

 **2. Vote to Accept – Report of Current Balances.**

 A motion to accept the treasurer’s report was made by Steven and was seconded by Bryan. A voice vote was taken and the motion passed.

 **3. Vote to Approve – Payment of Outstanding Bills.**

No outstanding bills to pay.

**F. LRS Solid Waste**

 Tonnage Report -Reports for January 2023 were reviewed. Larry is going to talk with LRS about the tonnage reports. The tonnage appeared low when compared to November 2022, December 2022 and January 2022.

 Missed Pickup, Complaints –There was one missed pickup call reported in January. There were no residents tagged in January. There was one compliment in January regarding recycling pickup that was not properly prepared for pickup.

**G. Liaison Meetings / Resident Inquiries**

 **1. Village of Campton Hills Board Meeting**

Steven attended theJanuary 2023 Village in case any questions can up about LRS’s collection efforts. Larry updated the Mayor after our meeting with LRS about LRS’s planned past due collection efforts.

 **2. Campton Township Board Meeting**

 **a.** Larry attendedthe Townshipmeeting in February. He updated them on LRS’s collection efforts. The original list from LRS was 140 homes with invoices more than 90 days past due. This week there are 45 homes that will not be serviced because of past due invoices.

 **b.** He also presented them with a draft for an “Annual Report of Transactions and Operations”. He asked them what they would like to see in the report and what information would be meaningful to them. They will review and make their recommendation to Larry.

 **3. Resident Inquiries**

 There was a residential inquire in January from a landlord who had a tenant that had not paid LRS and moved out owing her for rent.

**H. Web Site Statistics, Maintenance, Push Notifications.**

Tim was not able to attend the meeting so this was tabled for the month.

**I.** **Old Business**

 **1.** Website Terms of service, privacy policy, cookies and ADA – Tabled since Tim was not available.

 **2.** **Vote to approve** transfer of funds to CD. The board discussed purchasing a CD from Inland bank for funds we will not need until 2024. Our money market account at Inland Bank is only paying .05% and we can earn around 4% on a 13th month CD. Steven made a motion to purchase a $10,000 thirteen month CD at Inland Bank earning approximately 4%. The motion was seconded by Bryan. A roll call vote was taken and the motion was passed.

 **3.** Facebook account, social media. Tabled

 **4.** Recognition/service awards. Tabled for the next board to study.

 **5.** Annual Board review of By-Laws. We discussed the need to update our by-laws based on recommendations made in the past and our experiences during the Covid pandemic. We reviewed the topics we know that need to be updated and what sources we might be able to utilize to update them. We will review again next month.

 **6.** Establish direct deposit of LRS franchise fee. We provided LRS the required information so their next payment should be a direct deposit.

**J. New Business**

**1.** **Vote to Approve** – Complaint to recover District Property

We discussed our effort to recover District Property and our next steps. Steven made a motion to approve Larry spending up to $1,000 for legal services on the recovery of District Property. The motion was seconded by Bryan. A roll call vote was taken and the motion passed.

 **2.** Preview of March new business.

 **i.** Receipt of Q4 franchise fee from LRS

 **ii.** Annual Board review of Trustee term expiration dates

 **iii.** Board review of Solid Waste Agreement

 **iv.** LRS notice of annual rate increase/ franchise fee increase

 **v.** Draft Annual Report

 The board reviewed the items we will be discussing next month.

**K. Adjournment**

 At 9:29 p.m. Bryan made a motion to adjourn the meeting, seconded by Bill. The motion carried on a voice vote.