

**Campton Township Solid Waste Disposal District (CTSWDD)**  
**Meeting Minutes for the regular meeting of November 21<sup>st</sup>, 2018 – 7:30 p.m.**  
**Held at Luau Coffee, 40W450 Route 64, Suite A, Campton Hills, Illinois**

**A. Call to Order**

President Cartwright called this regular meeting of the Campton Township Solid Waste Disposal District to order at 7:28 p.m. Trustees Steven Cartwright, Robert Knowlton, Lawrence Gallagher, Chris Kelly and Joseph Dragoo were in attendance.

**B. Pledge of Allegiance**

President Cartwright led the group in the Pledge of Allegiance to the American Flag.

**C. Welcome General Public and Guests**

Mark Gordon: 4N605 Snowbird Court, Campton Hills; Il.

Tim Hansen was in attendance as a possibly Trustee replacement for Chris Kelly.

**D. Public Comments**

No Comments from Mark Gordon - Various comments during the meeting.

Tim Hansen introduced himself and gave a brief Background of his experience with Prairie Lakes HOA.

**E. Meetings**

**1. Campton Township Board Meeting –**

No one was in attendance

**2. Village of Campton Hills Board Meeting**

Nobody attended the meeting.

**F. Review and Approval of the Minutes of the September 19<sup>th</sup>, 2018 Meeting**

Minutes of the October 17<sup>th</sup>, 2018 regular meeting were presented. Larry Gallagher made a motion to approve the minutes as presented, seconded by Steve Cartwright . A vote was taken and the motion passed unanimously.

**G. Review and Acceptance of Reports**

**1. Treasurer’s Report**

**i. Report of Current Balances**

Checking Acct. Beginning Balance:	\$	78.92
Current Month Activity	\$	0.00
Ending Balance 010/31/18:	\$	78.92

Money Market Beginning Balance:	\$ 9717.18
1 Credits: monthly interest:	\$ 1.76
Ending Balance 10/31/18:	\$ 9718.94

Steven Cartwright presented the Treasurer's report. Trustee Gallagher made a motion to approve the treasurer's report. Motion seconded by Chris Kelly. A vote was taken and the motion passed unanimously.

## ii. Presentation of Outstanding Bills

- A. Check for \$396.00 for 11/2018 – 11/2019 payable to Rob Knowlton for Mail chimp – This was approved at October meeting but hasn't been paid yet.
- B. \$50.00 to USPS

## iii. Vote to Pay Outstanding Bills

Joe Dragoo made a motion to pay \$50.00 to Steve for USPS fees. Roll call taken – all were in favor.

## 2. Monthly Reports - Waste Management Data

### i. Tonnage Report

Tonnage for the month of October was 262.54 tons. Slightly higher than the same month of 2017 and higher than September of 2018.

### ii. Missed Pick-Up, Complaints and Unresolved Report ( 4800+ active customers)

- a. 16 complaints - No further follow up needed

## 3. Residents' Queries

- a. No queries sent to [president@ctswdd.com](mailto:president@ctswdd.com)

## H. CTSWDD Web Site Maintenance and Push Notification

- 1. (2) Mail chimp campaigns were sent out to promote (a)Pumpkin Composting event and (b) End of yard waste pick up with Waste Management for 2018 – resuming April 1 2019.

## 1. CTSWDD Web Site Maintenance and Push Notification

- A. Notification for Christmas Tree pick up will be sent out.

**I. Old Business**

**A. Action Item review**

1. Time line reviewed
2. Anderson Park is reserved for November 2019 recycling event
3. Discussion of time line for various items to reach a new contract for 2020-2025 contract.
4. Walter was contact to see if he was interested in reviewing the next WM contract. He will charge us the same rate as previous contract.

**J. New Business**

1. 2019 meeting notice to be posted on website, Village Hall and Luau Coffee. This meeting notice includes dates for all regular meetings in 2019.
2. Push notification for Christmas Tree pick up with Waste Management
3. Survey Questions to be determined at January Meeting. Steve will not be in attendance.
4. 2019 budget proposal Picking up \$9,600.00 in franchise fees. Steve will Notify Township that All residents will be charged a \$2.00 franchise fee. Majority of the money will be used for legal fees for 2020-2025 contract negotiation / consultation. Budget includes; advertising, Legal & professional, contract consultant, website expense, postage expense, office supplies, p.o. box rental, insurance expense, survey cards and communications with constituents. A vote was taken to approve 2019 budget – all were in favor.
5. A vote was taken on a resolution requesting \$2.00 / resident franchise fee. An edit to Steve's proposal to remit to CTSWDD by the end of May 2019. Steve made a motion to approve the motion as amended. Seconded by Joe Dragoo. All were in favor 5 Ayes, 0 Nays, all Trustees were in attendance.
6. Intersites will be contacted to get a proposal on adding Trustee email accounts with the possibility of archiving all emails to our current website.
7. Mail Chimp – Tax exemption number to be sent

**K. Adjournment**

At 8:55 p.m. Joe made a motion to adjourn the meeting, seconded by Larry , motion carried on a voice vote – All in Favor.