

**Campton Township Solid Waste Disposal District (CTSWDD)**  
**Meeting Minutes for the regular meeting of**  
**October 18, 2017 – 8:00 p.m.**  
**Held at Luau Coffee, 40W450 Route 64, Suite A, Campton Hills, Illinois**

**A. Call to Order**

President Cartwright called this regular meeting of the Campton Township Solid Waste Disposal District to order at 8:00 p.m. Trustees Joseph Dragoo and Dave Phillips were in attendance. Trustees Robert Knowlton and Chris Kelly were absent due to other business commitments.

**B. Pledge of Allegiance**

President Cartwright led the group in the Pledge of Allegiance to the American Flag.

**C. Welcome General Public and Guests**

Mark Gordon: 4N605 Snowbird Court, Campton Hills; Il.

**D. Public Comments**

**No Comments**

**E. Meetings**

**1. Campton Township Board Meeting**

The Campton Township Board meeting – President Cartwright attended the Township meeting and let them know we were not having a Pumpkin Composting event in 2017 and will look at having one in 2018. He also reviewed our waste diversion % for CTSWDD versus Kane County averages. We reviewed the sizes of carts being utilized for trash, recycling and how many were using yard waste carts. Noted that we are working with Parks and Open Spaces to review their requirements for trash and recycling carts for Campton Township facilities.

**2. Village of Campton Hills Board Meeting**

The Village of Campton Hills Board meeting - No CTSWDD trustees were in attendance.

**F. Review and Approval of the Minutes of the September 20th, 2017 Meeting**

Minutes of the September 20<sup>th</sup>, 2017 regular meeting were presented. Trustee Phillips made a motion to approve the minutes as modified, seconded by Trustee Cartwright. A vote was taken and the motion passed unanimously.

**G. Review and Acceptance of Reports**

**1. Treasurer's Report**

**i. Report of Current Balances**

Checking Acct. Beginning Balance:	\$ 120.20
Current Month Activity	\$ 000.00

Ending Balance 09/30/17:	\$ 120.20
Money Market Beginning Balance:	\$ 10,698.56
1 Credits: monthly interest:	\$ 1.28
Ending Balance 09/30/17:	\$ 10,699.84

Trustee Phillips presented the Treasurer’s report. President Cartwright made a motion to approve the treasurer’s report. Motion seconded by Trustee Drago. A vote was taken and the motion passed unanimously.

**ii. Presentation of Outstanding Bills**

CNA Surety (Surety Bond) \$100.00  
Intersites prepayment \$500.00

**iii. Vote to Pay Outstanding Bills**

Trustee Drago made a motion to approve payment of the CNA surety bond invoice for \$100.00 seconded by Trustee Phillips. The trustees were poled Cartwright – Yes, Phillips – Yes and Drago – Y; the motion was approved.

Trustee Phillips made a motion to approve payment to Intersites for \$500 the motion was seconded by Trustee Drago. The trustees were poled and Cartwright – Y, Phillips – Y and Drago – Y; the motion was approved.

**2. Monthly Reports - Waste Management Data**

**i. Tonnage Report**

Trash, Recycling and Yard Waste volume were reviewed for August 2017 with total Lbs./Customer of 262.29 for September. The September 2017 Lbs./Customer were slightly lower than same month of 2016 and August 2017..

**ii. Missed Pick-Up, Complaints and Unresolved Report**

WM reported there were 14 issues reported for September 2017, none of which need further follow-up by CTSWDD or WM.

**2. Residents’ Queries**

No report for October meeting.

**H. CTSWDD Web Site Maintenance and Push Notification**

**1. CTSWDD Web Site Maintenance and Push Notification**

No report for October meeting.

**I. Old Business**

**Action item review:**

Action items were reviewed with the items related to the Pumpkin Collection to be closed along with the action item on CTSWDD equipment to be closed. Due dates were adjusted on timeline for 2020 – 2025 solid waste contract and how to educate constituents on recycling.

We added an action item to establish the 2018 meeting schedule for November approval.

**J. New Business**

1. Steve to forward a revised 11/15/2017 Bylaws to all Trustees. Trustees to review bylaws and recommend any changes.
2. Trustee Phillips made a motion to appoint Chris Kelly as Assistant Treasurer for CTSWDD so that he can be added to the CTSWDD check signer cards. The motion was seconded by Trustee Cartwright. The trustees were polled Cartwright – Yes, Dragoo – Yes and Phillips – Yes. The motion approved.
3. Trustee reminded everyone that no board meeting is scheduled for December 2017.

**K. Adjournment**

At 8:30 p.m. Trustee Dragoo made a motion to adjourn the meeting, seconded by Trustee Phillips, motion carried on a voice vote – All in Favor.