**Campton Township Solid Waste Disposal District (CTSWDD)**

**Meeting Minutes for the regular meeting of January 18th, 2023 – 7:30 p.m.**

**Held at Village of Lily Lake Conference Room**

**43W870 Empire Road, Lilly Lake, IL 60175**

**A. Call to Order**

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:35 p.m. by Larry Gallagher. Roll call of trustees Lawrence Gallagher, Steve Cartwright and Bill Miller were in attendance. Bryan Kerwin attended on the phone. Tim Hansen was unable to attend since he was out of the country.

**B. Pledge of Allegiance**

Larry led the Board in the Pledge of Allegiance to the American Flag.

**C. Public Comments**

 Randy Lawrence, 40W259 Ancient Oak Ct. a volunteer was unable to attend due to a business commitment.

**D. Secretary Report**

 **1. Vote to Approve -** November 16, 2022 Meeting Minutes. The Board reviewed the November meeting minutes. A motion to approve the November 16 minutes was made by Bill and seconded by Larry. A voice vote was taken and the motion passed.

 **2.** Review of Action Items. Steven reviewed the Action Item list and will update it based on the Boards discussions.

**E. Treasurer Report**

 **1**. Report of Current Balances. Steven presented the Treasure’s report for December 31, 2022. CTSWDD account balance at December 31 were $1,749.10 in our checking account and $15,795.80 in our money market account for a total balance of $17,544.90. The LRS contract third quarter payment of $743.86 was deposited in December.

 **2. Vote to Accept – Report of Current Balances.**

 A motion to accept the treasurer’s report was made by Bryan and was seconded by Bill. A voice vote was taken and the motion passed.

 **3. Vote to Approve – Payment of Outstanding Bills.**

There were no outstanding bills to be paid.

**F. LRS Solid Waste**

 Tonnage Report -Reports for November and December 2022 were reviewed. Larry is going to have LRS review the December 2022 tonnage data since all categories appeared low when compared to December 2021 and November 2022.

 Missed Pickup, Complaints –There were no missed pickup calls reported in November or December. There were no residents tagged in November or December. There was one compliment in November related to service.

**G. Liaison Meetings / Resident Inquiries**

 **1. Village of Campton Hills Board Meeting**

The January 2023 Village meeting was moved to January 24th. Larry talked with the Mayor about the LRS planned past due collection plans.

 **2. Campton Township Board Meeting**

Larry attendedthe Townshipmeeting in January. He told them we were meeting with LRS on their plans for collecting past due invoices. He has updated them on LRS’s plans since our meeting with them and the current list includes 140 residences.

 **3. Resident Inquiries**

 Larry had four Inquiries during December.

 **a.** Larry had an inquire about how to dispose of a box springs and mattress. He provided the information based on their level of service.

 **b.** How to start new service. Larry directed them to LRS.

 **c.** Resident received an overdue notice and discussed with Larry. He reviewed his records and let Larry know that yes he had missed a payment. Larry and him also discussed the option of seasonal service stop.

 **d.** Resident receives a paper invoice, pays by check and noted that LRS does not supply a return envelope and the invoice is not perforated for the return part of the invoice.

**H. Web Site Statistics, Maintenance, Push Notifications.**

Tim was not able to attend the meeting so this was tabled for the month.

**I.** **Old Business**

 **1.** Website Terms of service, privacy policy, cookies and ADA – Tabled since Tim was not available.

 **2.** Interest on bank accounts, bank statement email. Steve reviewed the Inland Bank CD rates for new CDs. No action planned at this time. Steven will talk with the Township Trustee. Electronic Bank Statements have to be requested by the Treasurer, they are not sent on a routine basis.

 **3.** Facebook account, social media. We discussed our current situation with Facebook and discussed option for going forward. No action to be undertaken at this time.

 **4.** Recognition/service awards. Tabled until next month.

**J. New Business**

**1.** Verify posting of 2023 Monthly Meeting Schedule. The meeting schedule was posted as required under the Open Meetings Act.

 **2.** Verify receipt of Semi-annual customer list from LRS. The list was updated in the November and December LRS reports.

 **3.** Verify receipt of 2023 Certificate of Insurance from LRS. Larry received the required LRS certificate of insurance for 2023 and distributed copies to the Board.

 **4.** Annual Board review of By-Laws. We will allocate update topics at next month’s meeting. Steven will distribute the topics that have been noted that should be updated.

 **5**. Kane County Statement of Economic Interest. Larry noted that he has received the request from the County to update our list of Board members. Board members should receive their electronic form for completion in April.

 **6**. Establish direct deposit of LRS franchise fee. Larry provided Steven with the form LRS needs completed so that they can pay the quarterly franchise fee to CTSWDD by direct deposit. Steven will work with Tim if needed to complete the form.

 **7**. Preview of February New Business. No standard new business topics to preview for next month’s meeting.

**K. Adjournment**

 At 9:15 p.m. Steven made a motion to adjourn the meeting, seconded by Bill. The motion carried on a voice vote.