

Campton Township Solid Waste Disposal District (CTSWDD)
Meeting Minutes for the regular meeting on June 21st, 2023 – 7:30 p.m.
Held at Village of Lily Lake Conference Room
43W870 Empire Road, Lilly Lake, IL 60175

A. Call to Order

This regular meeting of the Campton Township Solid Waste Disposal District was called to order at 7:30 p.m. by Larry Gallagher. Roll call trustees Bryan Kerwin, Tim Hansen, Steve Cartwright and Gallagher were in attendance. Randy Lawrence, a volunteer, his term will start July 1, 2023. Bill Miller attended remotely using Teams. The meeting was recorded.

B. Pledge of Allegiance

Larry led the Board in the Pledge of Allegiance to the American Flag.

C. Public Comments

No public comments were made.

D. Secretary Report

1. Vote to Approve – May 17, 2023, Meeting Minutes. The Board reviewed the May meeting minutes. A motion to approve the May 17 minutes was made by Tim and seconded by Bryan. A roll call vote was taken, and the motion passed.

2. Review of Action Items. The Board reviewed the action items lists and Steve will update them based upon the recommended changes. Steve noted that 21 of the 25 roll off dumpsters have been used, that only leaves 4 for the balance of the contract.

E. Treasurer Report

1. Report on Current Balances. Tim presented the Treasure’s report for May 31, 2023. CTSWDD account balances on May 31 were \$2,262.35 in our checking account, \$6,717.16 in our money market account and \$10,104.48 in CDs for a total balance of \$19,083.99.

2. Vote to Accept – Report on Current Balances.

A motion to accept the treasurer’s report was made by Steve and was seconded by Bryan. A roll call vote was taken, and the motion passed.

3. Vote to Approve – Payment of Outstanding Bills.

No outstanding bills to pay.

F. LRS Solid Waste

Tonnage Report -Reports for May 2023 were reviewed.

Missed Pickup, Complaints – There were three missed pickup calls reported in May. There were two residents tagged in May. One was for a leaking water softener and the second was for overweight bags. There was one compliment on container delivery. There was one complaint about the placement of emptied carts.

G. Liaison Meetings / Resident Inquiries

1. Village of Campton Hills Board Meeting

Steve did not attend the June meetings. We did discuss the need to attend the meetings based on how the Village conducts their meetings. A representative of our board will attend if requested or we have information for the Village Board.

2. Campton Township Board Meeting

a. Larry attended the Township meeting in June. Larry let them know that his term on the CTSWDD Board would be up on June 30, 2023.

3. Resident Inquiries

We did not discuss any residential inquiries.

H. District Technology Services

Bryan presented the Wix Website Data for May. The Statistics showed 240 Total Visits composed of 215 New Visits and 25 Return Visits. The report also showed the pages visited.

I. Old Business

1. Open Spaces Residential Properties – Larry met with the Township Supervisor to discuss providing waste and recycling carts for the new silver glen road properties. It was decided CTSWDD should not provide free carts at this time.

J. New Business

1. **Vote to Approve** – Agreement for Legal. The board discussed the “Agreement For Legal Services” from Foster, Buick Colin, Lundgren & Gottschalk, LLC, (FosterBuick).

Steve made a motion to have the President of CTSWDD sign the agreement for legal services from (FosterBuick) on behalf of the CTSWDD Board. The motion was seconded by Tim. A roll call vote was taken, and the motion passed.

2. **Vote to Approve** – Payment method for Legal Services. The board discussed how to approve and make payment for legal services in a timely manner. Bryan made a motion to allow the treasurer to pay legal bill up to the amount of the annual budget legal expense, after that the board would have to approve the payments. The motion was seconded by Steve. A roll call vote was taken, and the motion passed.

3. **Vote to Approve** – Disposition of excess equipment. The board discussed what to do with the laptop computer that is not being used and is outdated. Steve made a motion to have Bryan review data on the laptop and save any data required to be saved. Then he will purge all data on the laptop. He will then forward the laptop to Tim who will review the files to make sure everything is removed then dispose of the laptop. The motion was seconded by Tim. A roll call vote was taken, and the motion passed.

4. **Vote to Elect** – Board Officers (2023 – 2024).

Election of Officers for 2023 – 2024.

Steve Cartwright was nominated for president by Bryan and seconded by Tim. A roll call vote was taken, and the motion passed unanimously.

Bryan Kerwin was nominated for secretary by Steve and seconded by Tim. A roll call vote was taken, and the motion passed unanimously.

Tim Hansen was nominated for treasurer by Randy and seconded by Bill. A roll call vote was taken, and the motion passed unanimously.

Bill Miller was nominated for assistant treasurer by Steve and seconded by Bryan. A roll call vote was taken, and the motion passed unanimously.

Randy Lawrence was nominated to the FOI officer for the District by Steve and seconded by Tim. A roll call vote was taken, and the motion passed unanimously.

Steven Cartwright was nominated to be the OMA officer for the district by Larry and seconded by Bryan. A roll call vote was taken, and the motion passed unanimously.

5. Handover of outgoing Trustee records – Larry and Steve are coordinating the transfer of the CTSWDD records and keys that Larry has to Steve.
6. Preview of July New Business
 - i. Receipt of LRS semi-annual customer list
 - ii. Randy Lawrence term of service commences July 1st, 2023.
7. Recognition Award – The CTSWDD Board presented Larry Gallagher with a plaque in Recognition of his five years of service to the district and all the hours he devoted to rewriting the 2020 – 2025 RFP and Contract. He also created the new CTSWDD website. Thank You Larry for all your hard work for the district.

K. Vote to Adjournment

At 8:53 p.m. Tim made a motion to adjourn the meeting, seconded by Bryan.

The motion carried on a roll call vote.