

## **Campton Township Solid Waste Disposal District (CTSWDD) Meeting Minutes of January 21<sup>st</sup>, 2005**

**Call to Order:** Greg VanZandt called the meeting to order at 7:35 PM.

**Roll Call:** Greg VanZandt, Dave Phillips, Anna Eiermann & Jack Berry, were in attendance.

**Guest:** No guests

**Pledge of Allegiance:** Greg VanZandt led the group in the Pledge of Allegiance to the American Flag.

**Citizen Comments:** None

**Approval of Minutes:** Jack Berry then presented the minutes from the 12/8/2004 CTSWDD meeting. Greg VanZandt motioned the notes be accepted and Dave Phillips seconded the motion and the motion carried unanimously.

### **Approval of Action Item List:**

The Action Item list was reviewed and updated to reflect items current status and accomplishments. See attached document for details.

A motion was made by Greg VanZandt to accept the action item list as updated and was seconded by Dave Phillips. The motion carried unanimously to accept the list as updated.

A new **action item** was created to up date the CTSWDD Trustee contact list.

### **Monthly Reports:**

#### **1. Treasurer's Report-**

**A.** Greg VanZandt submitted the Treasurer's Report updated with details on all transaction thru December 2004 and reviewed the current month's activities. He reported that the final payment was made to Brooke Beal, Solid Waste Consultant, for his services. A brief discussion followed Greg VanZandt's comments and Jack Berry motioned the report be accepted, Dave Phillips seconded and the motion passed unanimously.

Greg VanZandt presented a motion the trustees that a accounting of the CTSWDD Funds be conducted using Lee Howard and Associates to complete the work. Jack Berry seconded the motion and the group supported the motion 100 percent. **(Action item)**

## **2. Waste Volume Report and Waste Hauler Activity Report**

Dave Phillips distributed December 2004 year to date data and ask the trustees for feedback on what 2005 report structure should include. After as short discussion the decision was made to begin 2005 with a new 12 month document.

## **3. Web Page Status Report**

No activity has been generated; all work has been suspended until to the final solid waste contract decisions have been completed.

### **Old Business:**

Greg VanZandt provided an update to the question on term limitations for CTSWDD Trustees. Julia Glas provided documentation to indicate a CTSWDD Trustee may serve up to 5 years and then a mandatory one year break must occur.

A motion was made by Dave Phillips that Greg VanZandt to approach Neal Anderson for reappointment of Trustee Jack Berry thru May 2008, Anna Eiermann seconded the motion and it carried unanimously.**(action item)**

Anna Eiermann's term will run consecutively to Craig Goeske's term and then she can be reinstated for an additional term observing the limits of the above stated terms.

### **New Business:**

#### *Communications –*

Greg VanZandt asked for input on the consumer informational document prepared for inclusion in the upcoming Campton Township Newsletter. The content review by the Trustees included the following suggestions, shorten the document length, add clarity to the contractor bidding information and to add a statement to prompt the consumer to watch for a mailing from Waste Management. Greg VanZandt will update this document and forward it to Julia Glas.**(action item)**

Tom Kleczewski of Waste Management provided Greg VanZandt with a proposed information document WMI intends to use in communicating to Campton Township residents the service terms of the new waste hauling contract. This document was reviewed and feedback was given to Greg VanZandt to forward back to Waste Management for changes. The trustees felt a statement about the 35 / 95 gallon recycle bin options along with the notation to prompt folks to save the document for future reference should be added. Trustees also recommended references should be made to both the CTSWDD and Kane County web pages for additional recycling information on items that Waste Management does not pick up. Additionally, they wanted to see a stronger statement to draw attention to the fact all recyclables are co-mingled together in one container is permitted.**(action Item)**

A recommended time line for communication distribution was discussed. The newsletter article should be completed in time to give to Julia Glas so it can be included in the March Campton Township Newsletter. The Waste Management service guide should be completed and timed by WMI to be distributed prior to April 1<sup>st</sup> 2005, but after the March Campton Township Newsletter is sent to residents.

Greg VanZandt then reviewed and asked for input on the final contract amendments recommended by CTSWDD Attorney John Noble. A detailed page by page review provided him several items to take back to John Noble for additional consideration, input and change. Once completed Greg VanZandt will then send the amended contract back to Waste Management for final considerations. **(action item)**

A motion to adjourn the regular meeting of the Board of Trustees for the Campton Township Solid Waste Disposal District was made by Dave Phillips and seconded by Anna Eiermann. The motion passed unanimously at 10:15 PM.

Jack Berry, Secretary to the CTSWDD respectfully submits these meeting notes.